

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

July 11, 2012

The Columbia County Board of Commissioners met in scheduled session with Commissioner Anthony Hyde, Commissioner Earl Fisher and Commissioner Henry Heimuller and Sarah Hanson, County Counsel and Robin McIntyre, Assistant County Counsel.

Others present: Jean Ripa, Dave Hill, Todd Dugdale, Jan Greenhalgh

Commissioner Hyde called the meeting to order.

AGREEMENT FOR "BANNERS":

Sarah Hanson met with the Board to discuss to discuss a proposal by the Columbia River PUD and the Ford Leadership Cohort 3 to hang banners in three locations. The proposal has the County responsible for the banners once they are hung. The Board indicated their agreement with the concept and directed Sarah to make some changes to the indemnification language and clarify the County's obligation.

FLOOD BUY-OUT PROPERTY:

Sarah Hanson, Dave Hill and Todd Dugdale met with the Board to discuss Vernonia and Clatskanie flood acquired property and reviewed the property maps. The Board indicated that the Smith property would make a good park and should be retained for park purposes. The other property in the County isn't good for park purposes. Commissioner Heimuller suggested the possibility that Transit could use a parcel in the city limits for a park and ride. He will talk to Janet and set up a meeting with Bill Haack

to discuss the concept. After discussion, the Board directed Sarah to initiate steps for the transfer and to contact the City of Vernonia about CDBG restrictions on use of the property.

CONTRACT WITH KNIFE RIVER:

After review and discussion, *Commissioner Heimuller moved and Commissioner Fisher seconded to approve the Public Goods/Services Contract with Knife River Corporation for Chip Seal Project. The motion carried unanimously.*

EMERGENCY MANAGEMENT STAFF ISSUES:

This item was rescheduled to 8/8/12.

PROTECTING CONFIDENTIAL MATERIALS ONLINE:

Jean discussed the issue of protecting confidential executive session documents when being sent through email as part of the meeting agenda packets. She suggested that the Board consider password protection for those materials. The Board agreed and directed Jean to work with Jan on how to set this up.

2012 PERFORMANCE EVALUATION SCHEDULE:

Jean asked that the Board set dates for the annual performance evaluations. Once set, she can notify the department heads and coordinate the schedule with Jan. The Board set 8/27/12 from 9-11 and 8/28/12 from 9-12.

EXECUTIVE SESSION UNDER ORS 192.660(2)(d) - BARGAINING:

The Board recessed the regular session to go into Executive Session as allowed under ORS 192.660(2)(d). Upon coming out of Executive Session, no action was taken by the Board.

UPDATE JOB DESCRIPTION:

The Board met with Jan to review the updated job description for the Board office staff position. The Board agreed with the written description and will now work to determine the appropriate salary range.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 11th day of July, 2012.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____

Anthony Hyde, Chair

By: _____

Earl Fisher, Commissioner

Recording Secretary

By: _____

Henry Heimuller, Commissioner

By: _____

Jan Greenhalgh